

Generic Business Sector, Teaching, Assessment and Learning (TAL) sessions

Please try attend as many teaching sessions as you can to help support you with your learner journey. These activities count towards your planned 20% off the job training hours and show you are in active learning as evidence on your portfolio.

As a learner at Quest Training, you are free to attend as many sessions as you wish and can attend sessions from different sectors that are of interest to you as part of our wider curriculum offer.

November 2023

1	We		
2	Th		
3	Fr	Abbie - Business Fundamentals – 1pm Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 335 949 171 907 Passcode: fVAQqu	
4	Sa		
5	Su		
6	Mo		Wk 45
7	Tu		
8	We		
9	Th		
10	Fr		
11	Sa		
12	Su		
13	Mo		Wk 46
14	Tu	Abbie – Customer Service Behaviours Overview – 10am Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 397 259 921 523 Passcode: j2Cusg	
15	We		
16	Th		
17	Fr		
18	Sa		
19	Su		
20	Mo		Wk 47
21	Tu		
22	We		

23	Th	<p>Tracey - Digital Skills – 10am</p> <p>https://us02web.zoom.us/j/88416571251?pwd=eW1CT3M2NmJZTHd5NWW5cFJ1cnBWZz09&from=addon</p> <p>Meeting ID: 884 1657 1251 Passcode: 619137</p> <p>Kim Bignall – Business Administration Behaviours Overview – 12pm</p> <p>Click here to join the meeting</p> <p>Meeting ID: 392 255 562 680 Passcode: bSdLpp</p>
24	Fr	<p>Kim Bignall- Business Administrator- The Organisation and Value of their skills- 12pm</p> <p>Click here to join the meeting</p> <p>Meeting ID: 389 921 840 292 Passcode: JZnvLG</p>
25	Sa	
26	Su	
27	Mo	
28	Tu	
29	We	
30	Th	

Wk
48

December 2023

1	Fr	
2	Sa	
3	Su	
4	Mo	
5	Tu	<p>Abbie - Team Leading Building Relationships – 10am</p> <p>Microsoft Teams meeting</p> <p>Join on your computer, mobile app or room device</p> <p>Click here to join the meeting</p> <p>Meeting ID: 373 395 852 63 Passcode: GitzAJ</p>
6	We	<p>Kim Bignall- Referencing your Research- 10am</p> <p>Click here to join the meeting</p> <p>Meeting ID: 379 440 681 288 Passcode: aeiAU3</p>

Wk
49

7	Th	Kim Bignall- Stakeholders Click here to join the meeting Meeting ID: 329 274 891 129	
8	Fr		
9	Sa		
10	Su		
11	Mo	Abbie - Customer service complaints – 10am Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 328 837 893 593 Passcode: kZaVMZ Shelley-Professional Development - 4pm https://us06web.zoom.us/j/83316305072?pwd=gGwcaatbj0Y5IA12GpDLtU0PO8CbmP.1 Meeting ID: 833 1630 5072 Passcode: 308586 Michala Topic: Using your Off the Job Log TAL – 7.15pm https://us06web.zoom.us/j/84659108970?pwd=nxGbLJwwJgDlmylObgztYzAEjXTe8X.1 Meeting ID: 846 5910 8970 Passcode: 011304	Wk 50
12	Tu	Tracey – Study Skills TAL – 2PM Join Zoom Meeting https://us02web.zoom.us/j/85119708203?pwd=UE1rOHRJMHdnZDB3Y3g5LzQwem83dz09&from=addon Meeting ID: 851 1970 8203 Passcode: 307520	
13	We		
14	Th		
15	Fr		
16	Sa		
17	Su		
18	Mo		Wk 51
19	Tu		
20	We		
21	Th		
22	Fr		
23	Sa		
24	Su		
25	Mo	Christmas Day	Wk 52
26	Tu	Boxing Day	

27	We	
28	Th	
29	Fr	
30	Sa	
31	Su	

January 2024 UK

1	Mo	New Year's Day	Wk 1
2	Tu		
3	We		
4	Th		
5	Fr		
6	Sa		
7	Su		
8	Mo	Shelley-GDPR -4pm https://us06web.zoom.us/j/88034842257?pwd=fa4ESvHChdA4Ljxi8WtpF7ghDy4aYs.1 Meeting ID: 880 3484 2257 Passcode: 025915	Wk 2
9	Tu		
10	We	Hayley Colwell – Professional Development – 10.00am https://teams.microsoft.com//meetup-join/19%3ameeting_YWE1MzA2NmQtNmU5ZC00YjlkLWlyYjQtZWQyMDg0MWU2NTk0%40thread.v2/0?context=%7b%22id%22%3a%2255f8effb-9630-4fb2-b99d-b852f11aab50%22%2c%22oid%22%3a%22159c7ae2-cc00-4993-9cf3-6245ba0e1289%22%7d	
11	Th	Abbie - Customer Service Culture – 10am Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 345 762 067 570 Passcode: 639yVr Shelley-Study Skills -7.30pm https://us06web.zoom.us/j/81990966312?pwd=iOaBAUpVZh4ucfLB51n3ObyzMpj6Gu.1 Meeting ID: 819 9096 6312 Passcode: 793967	
12	Fr		
13	Sa		
14	Su		
15	Mo		Wk 3
16	Tu		

17	We	Kim Bignall- Business Fundamentals- 10am Click here to join the meeting Meeting ID: 341 645 649 702 Passcode: zwkPoV	
18	Th	Kim Bignall- British Values- 10am Click here to join the meeting Meeting ID: 338 039 279 056 Passcode: AQQKf3	
19	Fr		
20	Sa		
21	Su		
22	Mo		Wk 4
23	Tu		
24	We		
25	Th	Abbie - Business Policies - 10am Microsoft Teams meeting Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 332 570 197 304 Passcode: ASpaL7 Donna Topic: TAL – Sustainability – 3pm https://us06web.zoom.us/j/82207474151?pwd=FWY8HxjTju1CQOYUIbzzcgrbL7ErbH.1 Meeting ID: 822 0747 4151 Passcode: 179990	
26	Fr		
27	Sa		
28	Su		
29	Mo		Wk 5
30	Tu		
31	We		