

## Instructions for completing a Fillable PDF form on a **Laptop or Desktop**

**Save the Skills Scan PDF to your desktop or preferred location**

### **Easiest way:**

- (1) Go here <https://www.sejda.com/pdf-editor>
- (2) Choose Upload and choose the Skills Scan file you have saved
- (3) Enter text and required ticks remembering to **Apply Changes** at the end
- (4) Download
- (5) Email the downloaded version to [dave@questfortraining.com](mailto:dave@questfortraining.com)

### Alternatively

Use the latest version of Adobe Reader

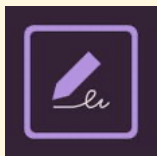
<http://get.adobe.com/reader/>

After you have completed the form, save a final version of the file to your computer.  
Return the completed form via email

## Instructions for completing a Fillable PDF form on an **Android device or iPhone/iPad**

**Download this free app for Android or iOS (but 'Books' on iPhone can also be used)**

Adobe Fill and Sign



<https://play.google.com/store/apps/details?id=com.adobe.fas>

<https://apps.apple.com/gb/app/adobe-fill-sign-form-filler/id950099951>